SCPT
Saskatchewan College of Physical Therapists

POLICY

Section: **Declarations Audits** Policy Number:	Title: **Professional Liability Insurance Audit**

Council Motion Number:	Date Effective:
Council Motion Number:	Date Revised:

1. PURPOSE

To ensure members have the required professional liability insurance.

2. PRINCIPLES

2.1 Clause 12 (a) of the SCPT Regulatory Bylaws requires an applicant for a practicing license to maintain professional liability insurance in an amount not less than $5, 000,000 on any one client or $5,000,000 maximum for the policy year, with no deductible.

2.2 Members have declared that they currently have a minimum of $5,000,000 of professional liability insurance on their initial application and on annual licence renewal.

3. DEFINITIONS

4. POLICY

4.1 At licence renewal each year members will upload a copy of their professional liability insurance to their SCPT portfolio.

4.2 Ten percent of members will be randomly selected for audit of professional liability insurance each year.

5. PROCEDURE

5.1 Following licence renewal each year the Executive Directory & Registrar (EDR) will randomly select 10% of members to audit of professional liability insurance.

5.2 EDR will send an email to selected members to notify them that they have been selected for audit of their professional liability insurance.

5.3 EDR will review selected members' portfolio to determine if the member has $5M professional liability insurance in compliance with Clause 12 (a) of the Regulatory Bylaws.

5.3.1 If the declaration is found to be true (i.e. member has $5M professional liability insurance) the EDR will notify the member of the results of the audit.

5.3.2 If member is not in compliance (i.e. member does not have $5M professional liability insurance) their practice licence will be suspended. EDR will refer member to the Professional Conduct Committee as a false statement has been made.