

AGM



**Minutes of the Saskatchewan College of Physical Therapists Annual General Meeting, held at the Travelodge Hotel in Saskatoon, Saskatchewan, on April 25, 2015.**

**Present:**

Arnold, Cathy	Gunderson, Sherry	Pataki, Nycole
Barlow, Amber	Gunther-Hansen, Debbie	Rackow, Elizabeth
Bath, Brenna	Harradence, Lisa	Reynolds, Sharlene
Beck, Leslie	Jasieniuk, Lee	Sarauer, Sarah
Beharry, Pat	Johnston, Isobel	Schick, Julie
Burridge, Heather	Johnston, JoAnn	Schultz-Hurlburt, Barb
Cherkas, Denise	Lewis, Courtney	Turk, Melissa
Coulter, Regan	Lovo-Grona, Stacey	Watson, Dean
Crockett, Katie	Mach, Steven	Weber, Garnette
Cuddington, Cathy	McQuarrie, Arlis	White, Leah
Cursons, Melissa	Mickalishen, Linda	Wiechnik, Chris
Dean, Brenda	Nairn-Pederson, Lacey	Yathon, Jodie
Descottes, Tasha	Oosman, Sarah	Zalys, Brenda
Donald, Michelle	Pawlyshyn, Kelly	Ziegler, Theresa
Forester, Marina	Pederson, Cindy	
Frock, Kristyn	Plumb, Melissa	
Graham, Anne-Marie	Preun, Rendalyn	
Green, Brandy	Proctor, Peggy	

**Also in attendance:** Lynn Kuffner, interim SCPT Executive Director/Registrar; Richard Porter (Public Representative); Bernie Zintel (Public Representative); Elsie Waddington (Public Representative); Lorna McMillan, SPA Executive Director.

### **1.0 Call to Order – called to order by E. Rackow at 08:33.**

President's comments – Please use the microphone if needed and stand up and state name when making a Motion or seconding a Motion. Rules regarding discussion after Motion made and seconded. Each member has the opportunity to speak once before a member can speak twice. Restricted members not able to vote. Motions will not be accepted from the floor at this meeting, as this is not the normal way of doing business at an AGM. Council members are available to hear concerns and ideas from members, which they will bring forward to Council for discussion. Council is to focus on and identify priorities at a Council level for the upcoming year.

#### **Motion: to appoint L. Kuffner and M. Turk as Scrutineers for SCPT AGM**

Moved by: T. Descotte

Seconded by: C. Pederson

**CARRIED: Motion: 15.141**

### **2.0 Introduction of Council – E. Rackow**

### **3.0 Approval of Agenda**

#### **Motion: to approve the agenda for 2015 AGM as presented**

Moved by: C. Pederson

Seconded by: J.Schick

**CARRIED: Motion: 15.142**

### **4.0 Approval of 2014 AGM Minutes**

#### **4.1 May 3, 2014 AGM Minutes**

**Motion:** deferred to 2016 as 2014 minutes were not circulated prior to AGM

### **5.0 Consent Agenda**

#### **5.1 Executive Director and Registrar's Report**

#### **5.2 Nominations Committee Report**

#### **5.3 Registration Committee Report**

#### **5.4 AGM Committee Report**

#### **5.5 Alliance Report**

#### **5.6 Continuing Competency Report**

#### **5.7 Public Representative Report**

#### **5.8 Professional Standards of Practice Report**

#### **5.9 Support Worker Committee Report**

**Motion: to approve Consent Agenda as presented**

Moved by: C. Pederson

Seconded by: B. Dean

**CARRIED: Motion: 15.143**

### **6.0 President's Report – presented by E. Rackow**

**Motion: to approve the President's report as presented**

Moved by: S. Lovo Grona

Seconded by: C. Cuddington

**CARRIED: Motion:**

**7.0 Finance Committee/Treasurer's Report**

**7.1 Financial Presentation**

**7.1.1 2014 Financial Results**

**Motion: to accept the 2014 Financial Results as written in the Annual Report**

Moved by: B. Green

Seconded by: C. Pederson

**CARRIED: MOTION: 15.144**

**7.1.2 2015 Budget**

**Motion: to accept the 2015-16 Budgets as presented**

Moved by: B. Green

Seconded by: S. Lovo Grona

**CARRIED: Motion: 15.145**

**Discussion:** B. Green outlined that SCPT has converted budget to a "balanced budget" format, a change from the "deficit budget" format previously used by the office.

**7.2 Appointment of Thorp & Co. as Auditor for 2015-16**

**Motion: to appoint Thorp and Company as the auditor for 2015-16 year**

Moved by: B. Green

Seconded by: M. Cursons

**CARRIED: Motion: 15.146**

**8.0 Committee Reports**

**8.1 Legislation Committee Report – presented by E. Rackow**

**Motion: to accept the Legislation Committee report as presented**

Moved by: T. Descottes

Seconded by: C. Pederson

**CARRIED: Motion: 15.147**

**8.2 Communications Committee Report-presented by T. Descottes**

**Motion: to accept the Communications committee report as presented**

Moved by: T Descottes

Seconded by: H. Burrige

**CARRIED: Motion: 15.148**

**8.3 Professional Conduct Committee Report-presented by P. Beharry**

**Motion: to accept the Professional Conduct Committee report as presented**

Moved by: P. Beharry

Seconded by: C. Cuddington

**CARRIED: Motion: 15.149**

**8.4 Discipline Committee Report – presented by E. Rackow**

**Motion: to accept the Discipline Committee report as presented.**

Moved by: B. Dean

Seconded by: M. Cursons

**CARRIED: Motion: 15.150**

**Discussion:** looking for Chair of Discipline Committee (DC); close work with DC and Council to come up with clear outline for processes to be used by DC; hope to establish consistent and appropriate timelines as identified by membership

## **9.0 Presentations- E. Rackow**

**9.1 Melissa Turk – Council**

**9.2 Kimberly Becker – Council**

**9.3 Elizabeth Rackow – outgoing President**

**9.4 Door Prize: CPTE Education Bursary – presented by R. Porter, on behalf of the Lymphedema Association of Saskatchewan. Winner – C. Pederson.**

## **10.0 Election Results**

10.1 President-Elect: Sarah Sarauer (acclaimed)

### **Members of Council- Acclaimed**

10.2 Heather Burrige – 2 year term

10.3 Stacey Lovo Grona – 2 year term

10.4 Cindi Pederson – 2 year term

10.5 Elizabeth Rackow – 2 year term

## **11.0 Old Business**

**11.1 Presentation of the SCPT 2014 Fee Bylaws – B. Green**

No Motion required – for review/reminder only. B. Green reviewed and reminded members that fee schedule will be implemented beginning in 2016.

## **12.0 New Business**

**12.1 Presentation of the SCPT 2015 Regulatory Bylaws Amendment Motion – E. Rackow**

**Motion: to accept the 2015 Regulatory Bylaw amendment as presented**

**Moved by: C. Pederson**

**Seconded by: T. Descottes**

**CARRIED: Motion: 15.151**

### **Discussion:**

- Acknowledgement given to S. Lovo Grona, R. Bourassa, B. Bath for content expertise to develop bylaws/guideline for spinal manipulation practice.
- Practice guideline supports practice of upcoming CPTE continuing education pelvic floor course.
- Question re: rostering for specialized techniques – currently voluntary, no legislation to make rostering mandatory. Limitations to mandatory rostering are that enforcement of same is difficult. If complaint comes in against a member, member must produce sufficient credentials to support the practice. Wording on website changed so the public understands that the list is not all-inclusive. Public

are encouraged to inquire in the office, or ask their therapist for proof of qualification. Other provinces have mandatory rostering but have external enforcers and are mandated by additional legislation.

- Question re: promotion of brand/product – if product has a website, and lists a clinic on their own website, does that constitute a COI – Council does not know the answer to this and will find answer to same.
- Social media: Linked In, Twitter posts can act as ‘testimonials’. Member questioned where promotion of profession fits in within guidelines given by bylaws. Legislation committee must review social media to explore opportunities and vulnerability that exists, and to establish clearer guidelines that direct members re: social media use.
- Member asked about the difference between acknowledging and promoting: if materials sponsored by companies at a course, acknowledging company for same is within bylaw.
- **ACTION:** E. Rackow will review social media guidelines (using Twitter, Linked In, Facebook testimonials) at Legislation committee meeting – Reg. Bylaw 27 (2) (c) and (i) “Advertising”

## **12.2 Discussion with Government April 17/15 – E. Rackow**

- Act is template legislation: other professions have same template with profession-appropriate language
- Vote to open Act several years ago; continue to apply to open Act to add legislation around Continuing Competency – goal is to provide an opportunity for members to maintain a portfolio without legal vulnerability
- Protection of title but not practice terms: ministry concerned about “turf protection” between professions
- Ministry made suggestions on how to use wording to make changes at ministry level,
- Practice guidelines: ministry feels use of practice guidelines are **in best interest** to self-regulating professions - if bylaws remain general, as professional landscape changes, we do not have to continue going back to government to update/make changes to language. Practice guidelines will continue to guide practice of membership and are much easier to change/update.

## **12.3 Discussion re: Plans for Staffing Structure of the SCPT – E. Rackow**

- Planning meeting held April 11/15 with Council to determine direction of office/role of Executive Director
- Landscape across country has PT in ED/Registrar role, but there are pros/cons to same. Having business background has advantages in office management.
- Need strong office manager in office on a full time basis.
- May not need full time ED/Registrar if strong office manager.
- Council will be reviewing JDs of both positions to create best environment possible going forward.

**13.0 Adjournment: E. Rackow adjourned meeting at 10:10**

**Motion: to adjourn AGM 2015**

**Moved by: D. Watson**

**Seconded by: G. Weber**

**CARRIED: Motion: 15.152**

**ACTION PLAN: resulting from AGM 2015**

- E. Rackow will review social media guidelines (using Twitter, Linked In, Facebook testimonials) at Legislation committee meeting – Reg. Bylaw 27 (2) (c) and (i) “Advertising”