

AGM Minutes



Minutes of the Saskatchewan College of Physical Therapists Annual General Meeting, held at the Travelodge Hotel in Saskatoon, Saskatchewan, on April 22, 2017.

Present:

Bath, Brenna
Beharry, Pat
Bourassa, Richard
Burrige, Heather
Cherkas, Denise
Coulter, Regan
Cuddington, Cathy
Cursons, Melissa
Dean, Brenda
Descottes, Tasha
Epp, Christine
Earle, Kent
Friesen, Tyler

Gaucher, Jaclyn
Graham, Anne-Marie
Green, Brandy
Harrison, Elizabeth
Horvey, Karla
Jasieniuk, Lee
Kim, Soo
Lovo-Grona, Stacey
McQuarrie, Arlis
Mickalishen, Linda
Michalishen, Doria

Oosman, Sarah
Pederson, Cindi
Pullar, Gordon
Proctor, Peggy
Rackow, Elizabeth
Rollack, Amber
Sarauer, Sarah
White, Leah
Wiechnik, Chris
Yathon, Jodie

Also in attendance: Lynn Kuffner, SCPT Executive Director/Registrar; Tammy MacSymetz (SCPT Office Manager); Lorna McMillan, SPA Executive Director; Judy Grant (Public Representative); Jackie Hunchak (Public Representative); Gunnar Schock (PT Student); Riley Mason (PT Student); Sara Illerbrun (PT Student)

Absent: Richard Porter (Public Representative)

1.0 Call to Order – called to order by S. Sarauer at 09:37.

President's comments – reviewed printed materials that are available today; Brag 'n' Steal presentation will start immediately after meeting/lunch (depending on length of meeting);

financial copy on each table; microphone in back of room – please use it, state name, residence, then speak. Rules guiding meeting are referenced from Perry and Perry Call to Order. Pilot project – distance attendance offered through WebEx – thanks to Stacey Lovo Grona. Members attending by distance cannot vote at this meeting. Quorum is the majority number of the voting practising members present at the meeting.

Motions will not be accepted from the floor at this meeting. SCPT sent out an email request for motions to come forward to Council 30 days prior to AGM. No motions were received for AGM 2017.

2.0 Introduction of Council – S. Sarauer

Council and Public Representatives introduced.

3.0 Appointment of Scrutineers

Motion: to appoint Tammy MacSymetz and Cathy Cuddington as Scrutineers for 2017 SCPT AGM

Moved by: C. Pederson

Seconded by: T. Descottes

CARRIED: Motion: 17.047

4.0 Approval of Agenda

4.1 Approval of 2017 AGM Agenda

Motion: to approve the agenda for 2017 AGM as presented

Moved by: H. Burrige

Seconded by: C. Pederson

CARRIED: Motion:17.048

4.2 Approval of 2016 AGM Minutes

4.2.1 2016 AGM minutes

Motion: to approve the minutes for 2016 AGM as presented

Moved by: K. Horvey

Seconded by: J. Yathon

CARRIED: Motion:17.049

4.3 Consent Agenda

4.3.1 Executive Director & Registrar's Report

4.3.2 Registration Committee Report

4.3.3 Public Representatives Report

4.3.4 Support Worker Committee Report

4.3.5 Professional Conduct Committee Report

4.3.6 Professional Standards of Practice Report

4.3.7 Continuing Competency Committee Report

Motion: to approve the Consent Agenda as presented

Moved by: R. Bourassa
Seconded by: E. Rackow
CARRIED: Motion: 17.050

5.0 President's Report – presented by S. Sarauer

5.1 President's Report

Motion: to approve the President's report as presented

Moved by: C. Pederson

Seconded by: E. Rackow

CARRIED: Motion: 17.051

Discussion:

- Reviewed initiatives taken on by Council in the previous year.

6.0 Financial Report – presented by H. Burridge

6.1 Financial Results

6.1.1 2016 Financial Results and Auditor's Report

Motion: to accept the 2016 Financial Results as presented

Moved by: H. Burridge

Seconded by: E. Rackow

CARRIED: MOTION: 17.052

Discussion:

- question on annual budget for discipline hearings, accessibility of funds to legal fees for hearings, should a significant cost be incurred. H. Burridge indicated that legal expenses reserve has been created for this purpose and is available in a mutual fund that is accessible at any time.

6.2 2017 Budget

6.2.1 2017 Budget

Motion: to accept the 2017 Budget as presented

Moved by: H. Burridge

Seconded by: R. Coulter

CARRIED: Motion: 17.053

Discussion: none

6.3 SCPT Administrative Bylaws Updated

6.3.1 SCPT Administrative Bylaws

Motion: to accept the SCPT Administrative Bylaws as presented

Moved by: T. Descottes

Seconded by: P. Proctor

CARRIED: Motion: 17.054

Discussion:

- Nominations committee was absolved and work added to communications committee due to nominations committee having work

for short period of time during the year; work is reasonably done by Communications committee. Changes reflected in administrative bylaw.

7.0 Appointment of Auditor for 2017-18

7.1 Appointment of Thorp & Co. as Auditor for 2017-18

Motion: to appoint Thorp and Company as the auditor for 2017-18 year

Moved by: H. Burridge

Seconded by: A.M. Graham

CARRIED: Motion:17.055

Discussion: none

8.0 Committee Reports

8.1 Communications Committee Report – T. Descottes

Motion: to accept the Communications Committee report as presented

Moved by: T. Descottes

Seconded by: E. Rackow

CARRIED: Motion:17.056

Discussion: none

8.2 Alliance Report – B. Green

Motion: to accept the Alliance Report as presented

Moved by: B. Green

Seconded by: H. Burridge

CARRIED: Motion:17.057

8.3 Legislation Committee Report – E. Rackow

Motion: to accept the Legislation Committee report as presented

Moved by: E. Rackow

Seconded by: C. Pederson

CARRIED: Motion:17.058

Discussion: thanks to all public reps for the work done on council and committees.

Add Jackie Hunchak to list of Committee members for Legislation Committee, with

apology for not being included in written report.

9.0 Presentations - S. Sarauer/B. Green

9.1 Outgoing Council Members – C. Pederson; S. Lovo Grona

9.2 Treasurer – H. Burridge

9.3 Secretary – J. Yathon

9.4 President – S. Sarauer

10.0 Election Results (Acclaimed)

10.1 E. Rackow (2 year term)

10.2 K. Horvey (2 year term)

10.3 D. Pitura (2 year term)

- 10.4 K. Earl (2 year term)
- 10.5 S. Sarauer (1 year term)

11.0 Complaints Process Office Procedure – presented by L. Kuffner

11.1 Complaints Process Office Procedure – update

For discussion/presentation only.

Questions/Discussion:

- Discussion from members on content of website case summaries and hearing notices, if member has option to choose level of detail in same; nature of RMC and admission of guilt prior to agreement; PCC creation of RMC terms; possibility of Regulatory bylaw changes to further guide ADR process; options for external agency for private practice patient advocacy to navigate complaints and prevent resolvable concerns from becoming written complaints; multidisciplinary concerns and if they are managed collaboratively between organizations; presence of online complaint submission button encouraging written complaints
- S. Sarauer indicated that Council exploration of all above concerns is ongoing and suggestions/recommendations from Members will be considered

12.0 Strategic Plan Presentation – B. Green

13.0 Adjournment – S. Sarauer adjourned at 11:49.

ACTION PLAN: none resulting from AGM 2017