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## MESSAGE FROM THE PRESIDENT

The last few months have been a busy time for the Saskatchewan College of Physical Therapists (SCPT). In addition to our two regularly scheduled council meetings in May and September, Council and our committees have been actively working on a number of projects and activities.

Following approval at AGM, the proposed regulatory bylaw amendments were submitted to government representatives for approval. Unfortunately, the package did not make it onto the government's agenda within the 90 day timeline period allotted to the process. We have just recently resubmitted the package and are hoping for a response from government by early December. We have also submitted a proposal to open the Physical Therapy Act to allow for further development of our continuing competency program as well as to allow for the protection of physical therapy practice terms. Thank you to the legislation committee for all of their work developing these amendments to our legislation.

The hiring committee was also busy throughout the summer working on the recruitment and hiring of two permanent office staff for the SCPT. As announced in our August email update, Lynn Kuffner has accepted the position of permanent part time Executive Director. She began her position on a permanent basis on September 8<sup>th</sup> and Council and the Executive are excited to have her working with us on a permanent basis. As our new full time Office Manager, Tammy MacSymetz has hit the ground running. I know I speak for the rest of the Executive when I thank her for all her work over the past 6 weeks. Both Lynn and Tammy bring a great mix of knowledge, experience, and enthusiasm to their positions with the SCPT.

I would also like to welcome Judy Grant to Council. She was recently appointed by government as our newest public representative. She has also stepped forward to sit on the Discipline and Professional Standards of Practice Committees. A big thank you to Bernie Zintel and Elsie Waddington who have now completed their terms with us and a thank you to Richard "Porky" Porter for agreeing to stay on for an additional term.

## MESSAGE FROM THE PRESIDENT CONT'D

This is an exciting time for the SCPT as we focus on planning for the future and moving forward with goals and initiatives. Items on our radar for the upcoming Council year include preparing for incorporation renewal (due December 15<sup>th</sup>), preparing for the annual registration renewal period beginning January 1<sup>st</sup>, reviewing and updating our registration form and procedures, preparing for next year's AGM and continuing our focus on documenting and clarifying our complaints process policies and procedures. Council and our committees are also working on developing a policy for approval and distribution of research studies/surveys and development and approval of our budget for the 2016 financial year.

I look forward to the next year working with an amazing group of individuals on Council, in the office, and on our Committees. Thank you to everyone for their commitment, and hard work. Your contributions are appreciated.

Respectfully submitted by Sarah Sarauer

## WELCOME TO OUR NEW STAFF

### **Tammy MacSymetz- Office Manager**

I grew up in rural Saskatchewan and live with my family just outside of Saskatoon. I have over 20 years of accounting/bookkeeping experience and I am looking forward to applying that knowledge and experience to my position as Office Manager with SCPT. I am enjoying working with the Saskatchewan College of Physical Therapy and have already met some wonderful people!



**Lynn Kuffner- Executive Director & Registrar**

I am very pleased to be the new Executive Director & Registrar for SCPT.

I have many years of administrative experience mainly in organizations related to health care. I also am still a practicing physical therapist and work on a casual basis about ten weekends a year.

Over the years I have been involved with SCPT in various roles: President, Registrar, Secretary, Government Liaison Co-chair, and most recently as the Continuing Competency Coordinator.

All of my education has been at the University of Saskatchewan starting with a Diploma in Physiotherapy. After a few years I completed my Bachelor of Physical Therapy and then I went on to complete a Masters of Business Administration.

I have been married for many years; have two children and 3 grandchildren. My husband and I split our time between our cabin at Wakaw and our condo in Saskatoon.

In my new role I look forward to meeting new physical therapists and reacquainting with many physical therapists that I have known over the years.



**WELCOME TO OUR NEW PUBLIC REPRESENTATIVE**

My name is Judy Grant. I am recently retired from a 35 year career in the insurance sector. I am currently devoting my time and energy to a variety of volunteer activities which include sitting on 3 boards, helping prepare food at Souls Harbour soup kitchen and tutoring in the Regina Public Library adult literacy program. My husband and I live just outside of Regina. I enjoy cooking, travel, being in the great outdoors (except in the cold), reading and spending time with friends and family.



## Sponsorship Notice for SCPT

The SCPT is approached frequently to sponsor many different events. In the past these requests were reviewed by Council and decisions were made on a case by case basis. This process wasn't timely, was time consuming, and made it difficult to apply a consistent, standardized approach.

A decision was made by Council to no longer sponsor any events that do not align with our mission and purpose to protect the public. As the SCPT is funded primarily by its Members, this is the most fiscally responsible. It will also allow us to have a fair and consistent response to all requests. This will be placed into our policies so that there is a standardized approach adopted into the future.

The exception to this rule will be any sponsorship requests that do align with our mission and mandate. Council will still consider sponsorship of events that serve to instruct and educate our Members on issues related legislation and self-regulation. Council will also still review and consider financial support for education that is required by our Members that may come about through any changes in legislation.

## New Clinical Practice Guideline- Clinical Supervision of Student Learners

Over the past number of years, Council, as well as the Professional Standards of Practice (PSOP) Committee, has had the issues of supervision of student learners and supporting and sustaining clinical education on our agendas.

As a result of a number of Committee and Council meetings and discussions, the PSOP submitted a proposed practice guideline to Council on September 19<sup>th</sup>. This guideline is titled "Clinical Supervision of Student Learners" and was approved by Council for inclusion as part of our list of practice guidelines.

You can find the new practice guideline on our website at [www.scpt.org](http://www.scpt.org) (click on the Members tab and Bylaws, Practice, and Practice Hour guidelines). To access the guideline directly, please click [HERE](#). The SCPT encourages all members to review the guideline and refer to this document when functioning in any type of clinical supervisory role.

In summary, this guideline outlines regulatory and professional responsibility requirements for Physical Therapists who agree to take on the important and valuable task of supervising, mentoring, and instructing student learners. It also acknowledges the important role of clinical education and clinical supervision in the preparation of competent student learners in a physical therapy setting. In addition, the role of clinical supervisor contributes to ongoing professional development and maintenance of competency for members.

## New Clinical Practice Guideline Cont'd

The guideline is not exclusive to Physical Therapy students as therapists are often also involved with mentoring or supervising Physical Therapy Assistant students or students of other disciplines. Many of the facts outlined also apply to the situation of supervising a physical therapist with a Restricted Practicing License.

I would like to extend a special thank you to the Members of the Professional Standards of Practice Committee for their contributions to the development of this document.

If you have any questions, concerns, or comments about this guideline please feel free to contact the SCPT.

Respectfully submitted by Sarah Sarauer

Chair of Professional Standards of Practice Committee

## Specialized Procedures and Recognized Educational Programs

Over the past number of months, a number of questions and course submissions have been brought forward to the Saskatchewan College of Physical Therapists (SCPT) related to the practice of the specialized procedures of acupuncture, dry needling, spinal manipulation, and invasive treatment of urogenital and rectal dysfunction. These specialized procedures are specifically regulated by the SCPT and fall under Regulatory Bylaw # 18 as well Practice Guidelines # 9, 10, 21, and 11 respectively. These documents are available on our website at [www.scpt.org](http://www.scpt.org) (click on the Members tab and Bylaws, Practice, and Practice Hour Guidelines). In order for a physical therapist to practice any one of these specialized procedures in Saskatchewan, they are required to have completed a course or educational program that is recognized by council.

The process to obtain approval or recognition by Council of a course for a specialized procedure is as follows:

1. Review the current list of approved courses for specialized procedures which is available on our website [HERE](#) (scroll down past membership listings and click on list of approved courses).
2. If the course you are considering is NOT listed on this list/in the practice guideline for that procedure then you may consider submitting an application for approval of the course to the SCPT. The form to use to submit your course is available [HERE](#). You should complete the form in its entirety and include any other relevant documentation or information that you feel may be applicable/helpful.

## Specialized Procedures Cont'd

3. Once an application is received in the office, this information is forwarded to the Professional Standards of Practice (PSOP) Committee for review.
4. The PSOP Committee reviews the information submitted (and researches other information as applicable) to determine if the course submitted meets the requirements outlined by our regulatory bylaws.
5. If the course meets requirements, the committee submits a recommendation for approval to Council. Council reviews at the next Council meeting and can vote to approve (or not approve) the course as submitted.
6. If approved by Council, the course is added to the approved courses list as well as to the applicable practice guideline and the updated documents are uploaded to the website. The individual who submitted the course application is also notified of Council's decision.

Each Member who is qualified to practice a specific specialized procedure in Saskatchewan has the option of submitting their name and proof of certification/course completion to the SCPT office. Once this information is received, the member's name is added to our VOLUNTARY online rostered list of individuals certified to practice specialized procedures. This list is accessible to members of the public (including insurers). As mentioned, this list is voluntary and members are not required or legislated to submit their name for rostering. However, members are required to maintain proof of completion/certification and must be able to produce this proof to the SCPT upon request. Please note that the manipulation roster is currently under review and is not yet posted to the SCPT website.

Over the last years a number of new courses have been approved for the specialized procedures of acupuncture, dry needling, spinal manipulation, and invasive urogenital and rectal therapy. Please consult the list of approved courses and/or the practice guidelines for these specific procedures for course information and details.

As always, feel free to contact the office with any questions or concerns.

Respectfully submitted by Sarah Sarauer

Chair of Professional Standards of Practice Committee

## Ultrasound Equipment Requirements

The Radiation Health and Safety Office of Saskatchewan provided the following information to the SCPT in regards to registering ultrasound equipment. It is required that ultrasound equipment be registered as outlined by The Radiation Health and Safety Regulations. The specific sections are listed below. Registration forms for medical ultrasound equipment can be requested by emailing: [ohsradiationsafetylrws@gov.sk.ca](mailto:ohsradiationsafetylrws@gov.sk.ca)

Section 31 of *The Radiation Health and Safety Regulations, 2005* requires that medical U/S equipment must be registered with the Radiation Safety Unit

Section 44 of the regulations requires payment of an annual registration fee for each ultrasound unit. The fee per unit can be found in Table 4 in the regulations, and is \$50 per unit per year.

Section 34 in the regulations outlines the quality assurance program requirements for ultrasound equipment.

This page provides links to the 3 Health Canada documents referred to in Section 35 of the regulations for safe use of ultrasound equipment:

<http://www.hc-sc.gc.ca/ewh-semt/radiation/clinultrason/index-eng.php>

*The Saskatchewan Employment Act* (Part V of the Act is the Radiation Health and Safety portion):<http://www.publications.gov.sk.ca/details.cfm?p=70351>

*The Radiation Health and Safety Regulations, 2005.*  
<http://www.publications.gov.sk.ca/details.cfm?p=9623>

## Membership Renewal

Annual membership renewal period begins January 1, 2016. Please remember to access your membership profile at [www.scpt.org](http://www.scpt.org) prior to the start of renewal to ensure that all of your membership information is correct in time for registration.

## Incorporation Renewal Notice

The SCPT Professional Corporation Bylaws requires that all physical therapy professional corporations renew their permit annually pursuant to subsection 8(5) of The Professional Corporations Act.

To renew your permit please submit the *Application by Professional Corporation for Permit Renewal* form found on the SCPT website at [scpt.org](http://scpt.org). The following must be submitted with this application:

- A current *Certificate of Status* for the Professional Corporation from the Director of Corporations;
- *Current Profile Report* from the Corporations Registry for the Professional Corporation; and
- An application fee of \$150.00.

This information must be received in SCPT office by December 15, 2015 in order for your renewal permit to be processed before expiry date December 31, 2015. If your permit expires you will have to reapply for a Professional Corporation permit.



**MOMENTUM**  
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