

Minutes



Post-AGM Council Meeting at Travelodge Hotel in Saskatoon, SK; on April 22, 2017.

Present: S. Sarauer; E. Rackow; B. Green; T. Descottes; C. Cuddington; J. Grant; K. Earle; L. Kuffner; K. Horvey

Absent: D. Pitura; R. Porter; J. Hunchuk;

1. **Call to Order** - The meeting was called to order by B. Green, President, and meeting Chair, at 2:24.
2. **Welcome of new Councillors/Introduction of New Councillors:** K. Earle provided introduction; brief intro of D. Pitura (in absence)
3. **Agenda**
 - 3.1. **Approval of Agenda**

Motion: to accept the agenda as presented
Moved by: S. Sarauer
Seconded by: J. Grant
Carried: MOTION: 17.059
 - 3.2. **Declaration of COI – C. Cuddington; T. Descottes to abstain from voting on treasurer/secretary appointments**
4. **Nominations Committee Report**
 - 4.1. **Executive Council**

Motion: to accept the Executive Committee as presented in the agenda:
President – Brandy Green
Treasurer – Cathy Cuddington
Secretary – Tasha Descottes
Moved by: E. Rackow
Seconded by: K. Horvey
Carried: MOTION: 17.060

4.2. Statutory Committees

4.2.1. Professional Conduct Committee

Motion: to appoint Andrea Wollbaum to the Professional Conduct Committee

Moved by: T. Descottes

Seconded by: S. Sarauer

Discussion: Possibility of talking to A. Wollbaum regarding investigation training

Carried: MOTION:17.061

Motion: to accept the Professional Conduct Committee as presented in the agenda:

Chair – Pat Beharry

Committee Members - Abiodun Adefolarin; Lee Hall; Andrea Wollbaum; Kim Woycik

Moved by: J. Grant

Seconded by: T. Descottes

Carried: MOTION:17.062

4.2.1 ACTION: T. Descottes to contact P. Beharry to determine committee members specifically if Kim Woycik still on committee

4.2.2. Discipline Committee

Motion: to accept the Discipline Committee as presented in the agenda:

Chair – Richard Bourassa

Committee members - Gordon Pullar; Judy Grant (Public Representative); Elyse Greenberg; Scott Anderson;

Moved by: T. Descottes

Seconded by: C. Cuddington

Carried: MOTION:17.063

4.3. Standing Committees

4.3.1. Legislation Committee

Motion: to appoint Abhilash Surabhi to the Legislation Committee

Moved by: T. Descottes

Seconded by: E. Rackow

Carried: MOTION : 17.064

Motion: to accept the Legislation committee as presented in agenda:

Chair & Council Liaison: Elizabeth Rackow

Committee Members - Beverly Wilson; Cathy Cuddington; Lynn Kuffner (ED & Registrar); Brandy Green (President); Jackie Huncak (public representative); Abhilash Surabhi

Legal Counsel - Merilee Rasmussen

Moved by: E. Rackow

Seconded by: S.Sarauer
Carried: MOTION:17.065

4.3.2. Professional Standards of Practice Committee

Motion: to appoint Mark Walkner to the Professional Standards of Practice Committee.

Moved by: T. Descottes

Seconded by: S. Sarauer

Carried: MOTION: 17.066

Motion: to accept the Professional Standards of Practice committee as presented in agenda:

Chair & council Liaison – Sarah Sarauer

Committee Members – Judy Grant (Public Representative); Steven Mach; Mark Walkner

Moved by: S. Sarauer

Seconded by: E. Rackow

Carried: MOTION:17.067

4.3.3. Finance Committee

Motion: to appoint Cathy Cuddington to finance committee

Moved: S. Sarauer

Seconded: J. Grant

Carried: MOTION: 17.068

Motion: to accept the Finance committee as presented in agenda:

Chair/Council Liaison – Cathy Cuddington

Committee Members – Beverly Wilson; Richard Porter (Public Representative); Lynn Kuffner (ED & Registrar); Heather Burrige; Brandy Green (President)

Moved by: S. Sarauer

Seconded by: E. Rackow

Carried: MOTION:17.069

4.3.4. Registration Committee

Motion: to accept the Registration committee as presented in agenda:

Chair - Melissa Turk;

Committee Members - Shona Nickel; Kim Woycik; Lisa Benson; Cathy Cuddington (Council Liaison)

Moved by: S. Sarauer

Seconded by: J. Grant

Carried: MOTION:17.070

4.4. Special Committees

4.4.1. Communications Committee

Motion: to appoint Bryna Jaindl to the Communications Committee

Moved by: T. Descottes

Seconded by: E. Rackow

Carried: MOTION: 17.071

4.4.1 ACTION: T. Descottes to follow up with Melissa & Nicole about willingness to sit on PSOP or Legislation Committees

Motion: to accept the Communications committee as presented in agenda:

Chair – Tasha Descottes (council liaison);

Committee Members – Brandy Green (ex-officio); Suzanne Baan; Cindi Pederson; Lauren McLellan; Lynn Kuffner (ED & Registrar); Bryna Jaindl

Moved by: S. Saraurer

Seconded by: T. Descottes

Carried: MOTION:17.072

4.4.2. Continuing Competency Committee

Motion: to accept the Continuing Competency committee as presented in agenda:

Chair – Celeste Boucher

Committee Members - Arlis McQuarrie; Stacy Lovo Grona; Karla Horvey; Lynn Kuffner (ED & Registrar)

Moved by: S. Sarauer

Seconded by: T. Descottes

Carried: MOTION:17.073

4.4.3. Support Worker Committee

Motion: to dissolve the Support Worker Committee

Moved by: S.Sarauer

Seconded by: E. Rackow

Carried: MOTION:17.074

Discussion: Is there still a role of the committee? An Ad Hoc committee could be created to do the work of this committee. The work of Support Worker Committee could be absorbed into PSOP Committee- perhaps the existing members of the committee would be interested in joining the PSOP committee.

4.4.3 ACTION: B.Green to email committee members to let Support Worker Committee Members that it will be dissolved

4.4.3 ACTION T. Descottes to follow up with the existing committee members of Support Committee to see if they want to sit on other committees

4.4.3 ACTION: work of Support Worker Committee to be absorbed by other committees

4.4.3 ACTION: C. Cuddington to remove Support Worker Committee from the budget

4.4.3 ACTION: T. MacSymetz to remove Support Worker Committee info/references from the website

4.4.3 ACTION: T. MacSymtz to update committee lists on website

4.4.3 ACTION: T. Descottes to update committee chairs on their new committee members and to email volunteers of which committee there are on

5. Council Meeting Dates 2017/2018

5.1.1. Schedule – as circulated

June 3rd - Saskatoon (Face to Face); Joint meeting with Saskatchewan Physiotherapy Association

September 16th – Regina (Face to Face)

October 14th – Teleconference (if needed)

November 18th – Saskatoon (Face to Face)

January 20th – Teleconference

March 10th – Saskatoon (Face to Face)

April 27th – Regina Pre-AGM

April 28th – Regina AGM 2018

Motion: to accept the 2017-18 SCPT Council meeting schedule as discussed

Moved by: K. Horvey

Seconded by: E. Rackow

Carried: Motion: 17.075

Discussion: T. Descottes unavailable Sept. 16/17 but S. Sarauer will take minutes; possibility for any of the meetings to be switched to teleconferences if the agenda

5.1.1 ACTION: B. Green to inform SPA of the approved dates for AGM 2018

Motion: to approve the cost of a governance education session for June 2, 2017 to come out of the council education fund

Moved By: E. Rackow

Seconded by: S. Sarauer

Carried: MOTION: 17.076

Discussion: June meeting is typically when orientation has been done. May be a good opportunity for Governance session and Orientation Friday June 2 in the afternoon. June 3 will be joint meeting with SPA breakfast 830, meeting 9-1130; Alliance speaker over lunch; and then SCPT Council meeting in the afternoon.

5.5.1 ACTION: C. Cuddington to provide L. Kuffner to provide contact for governance session

6. Signing Officers

Motion: to appoint K. Horvey, C. Cuddington and B. Green as signing officers for 2017-18.

Moved by: E. Rackow

Seconded by: S. Sarauer

Carried: Motion: 17.077

Motion: to remove S. Sarauer, C. Pederson and H. Burrige as signing officers for the Saskatchewan College of Physical Therapists

Moved by: J. Grant

Seconded by: C. Cuddington

Carried: Motion: 17.078

6.0 ACTION: L. Kuffner to contact TD Bank to get paperwork for signing officers and officers to sign and return to the bank

7. Other Business

7.1. Conflict of Interest/Confidentiality Forms - distributed to attending Council members

7.2. Council Website

7.2.1. New login information – provided to councillors- it will be provided on Monday from Brandy

7.3. Council Contact Information Form

7.4. CBC Info- L.Kuffner

- **Lynn contacted last week from Saskatoon Star Phoenix after the hacking into the reporting of a Private Practice clinic**
- **Responded with we don't have specific privacy standards, but must comply with the Health Protection Acts**
- **Interview for April 24/17**
- **Is the EDR the spokesperson for the SCPT? This is a task that can be delegated by the President and council as appropriate**

7.5 Appointment of K. Earle to a Committee as he sits on Council

Motion: to appoint K. Earle to the Communications Committee

Moved By: S. Sarauer

Seconded by: J. Grant

Carried: MOTION: 17.079

7.6 AGM Debrief

- **Some AGM evaluations were not completed due to having Brag and Steal prior to asking members to fill them out. Next year it may be beneficial to have them filled out prior to Brag and Steal**
- **Brag N' Steal was not as well attended this year as in previous years, perhaps we should consider doing every other year**

- Remote- some technological glitches this year; if a small amount of people interested again next year would be manageable by Stacey again.
- Maybe try remote again next few years to see if increases interest
- Brandy will be emailing out the planned agenda for the joint meeting in June with SPA- two areas SCPT has identified to discuss: complaints package letter to members from SPA and role of SPA in the complaints management process; will be a facilitated discussion by Brenna Bath, Sarah Oosman and Brandy Green

7.6 ACTION: B. Green to ask T. MacSymetz to email out Council Expense Form after each Council Meeting to Council members

8. Adjournment: B. Green adjourned meeting at 333pm .

Next Meeting: Council meeting June 2, 2017 (Saskatoon, SK)

ACTION ITEMS:

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- **4.4.1 ACTION:** T. Descottes to follow up with Melissa & Nicole about willingness to sit on PSOP or Legislation Committees
- **4.4.3 ACTION:** B.Green to email committee members to let Support Worker Committee Members that it will be dissolved
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