

AGM Minutes



Minutes of the Saskatchewan College of Physical Therapists Annual General Meeting, held at the Holiday Inn Express in Saskatoon, Saskatchewan, on April 27, 2019.

Present:

Anderson, Chad
Arnold, Cathy
Bath, Brenna
Bourassa, Richard
Burridge, Heather
Crow, Amanda
Cuddington, Cathy
Descottes, Tasha
Earle, Kent
Fitzsimmons, Keith

Gaucher, Jaclyn
Graham, Anne Marie
Green, Brandy
Grona, Stacey
Horvey, Karla
Jasieniuk, Lee
Johnston, Isobel
Mawdsley, Betsy
McLellan, Lauren
McQuarrie, Arlis

Nairn Pederson, Lacey
Nilson, Joann
Pitura, Dale
Proctor, Peggy
Rollack, Amber
Shock, Gunnar
Shuya, Daysha
Stephan-Armbruster,
Megan
Webster, Garnette

In attendance: Lynn Kuffner, SCPT Executive Director/Registrar; Tammy MacSymetz (SCPT Operations Manager); Jackie Hunchak (Public Representative); Judy Grant (Public Representative); Erin Placatka (Public Representative); Quinn Tulloch (Student Representative); Jeremy Campbell (Student Representatives); Liz Rackow (via WebEx); Angela Lafontaine (via WebEx)

MPT Students: Sarah Guy; Natasha Patterson; Portia Barker; Taisha Tenaschuk; Emma Philips-Mosmann; Alex Wojcichowsky; Scott Bishop; Aaron Awdhan; Jenelle Zapski; Tegan Rose;

1.0 Call to Order – called to order by B. Green at 09:32am

President's comments –If you wish to speak, please use the microphones available, state your name and then speak. Rules guiding meeting are referenced from Perry and Perry Call to Order. Remote access attendance offered through WebEx- thank you to Stacey Lovo Grona. Members attending by distance cannot vote at this meeting. Quorum is the majority

of the voting members present at the meeting. Currently unable to vote electronically and via Proxy. Students are not allowed to vote as not yet members of SCPT.

Motions will not be accepted from the floor at this meeting. One item for discussion was received prior to meeting as per policy, and has been included on the agenda.

2.0 Introduction of Council and Executive— B. Green

Council, SCPT Office Manager, SPA and School of Rehabilitation Science Representative, MPT students introduced.

3.0 Appointment of Scrutineers

Motion: to appoint Judy Grant and Tammy MacSymetz as Scrutineers for 2019 SCPT AGM

Moved by: H. Burrridge

Seconded by: L. McLellan

CARRIED: Motion: 19.068

4.0 Approval of Agenda

4.1 Approval of 2019 AGM Agenda and Consent Agenda

Motion: to approve the agenda and consent agenda as amended for 2019 AGM as presented

Moved by: R. Bourassa Seconded by: K.

Horvey **CARRIED: Motion: 19.069**

Amendment: to amend Item 4.4.3. of Consent Agenda Public Representative Report to be written by J. Hunchak

4.2 Approval of 2018 AGM Minutes

4.2.1 2018 AGM minutes

Motion: to approve the minutes for 2018 AGM as presented

Moved by: K. Horvey

Seconded by: H. Burrridge

CARRIED: Motion: 19.070

4.3 Consent Agenda

4.3.1 Legislation Committee Report

4.3.2 Registration Committee Report

4.3.3 Public Representatives Report

4.3.4 Communications Committee Report

4.3.5 Professional Conduct Committee Report

4.3.6 Professional Standards of Practice Report

4.3.7 Continuing Competency Committee Report

4.3.8 Discipline Committee Report

4.3.9 Alliance (CAPR) Report

5.0 Leadership Reports

5.1 President's Report – presented by B. Green

Discussion:

- SCPT intended to change our fiscal year end to May 31, 2019, however, will be unable to change for this year as planned.
- Will change our year end in 2020
- There will only be one AGM 2019
- Thank you to council and committee members; Executive and Office Staff

5.2 Executive Director & Registrar's Report- presented by L. Kuffner

Discussion:

- Records management system (last 2 years)- will be working with our provider to ensure next year is smoother
- Conversion of paper files to electronic system: all member files complete, to begin Professional Corporations and all to be finished by June
- Recognition to Tammy and Tara to allow for the completion of many projects and to change the website
- If there are issues with the website please let the Office know so that it can be rectified
- Thank you to council/executive/office staff

6.0 Financial Report – presented by C. Cuddington

6.1 2018 Financial Results

6.1.1 2018 Financial Results and Auditor's Report

Motion: to accept the 2018 Financial Results as written in the Annual Report

Moved by: C. Cuddington

Seconded by: K. Fitzsimmons

CARRIED: MOTION: 19.071

Discussion:

- **Variances year to year**
 - o Revenue is up- more members
 - o Expenses- committee expenses- more work done on some committees (DC, policy work)
 - o Professional fees increased- legal fees
 - o Wages and benefits- more staffing (Tara)
- **Questions?**
- **I. Johnston-** budgeted expenditures- question about 2019 budget
 - o Criminal Record check/policy work- hasn't been done yet
- **C. Arnold-** income for practicing licensure has decreased- is this a trend that there are less licensed physical therapists in the province?
 - o L. Kuffner- numbers fluctuate over the past 5 years; at present only 6 less than last year; change in members going to inactive or non practicing

6.2 2019 Budget

6.2.1 2019 Budget

Motion: to accept the 2019 Budget as presented

Moved by: C. Cuddington

Seconded by: D. Shuya

CARRIED: Motion: 19.072

Discussion:

- Slight change in projected numbers of membership
- Expenses
 - o budgeted amount for Discipline is an unknown due to nature of complaints
 - o Honorariums increased slightly
 - o Another office staff member

Questions:

- **G. Webber**- investment piece- what is the money for?
 - o Response: wind down fund- risk mitigation- in a liquid account at present so that it is more accessible
 - This year there was quite a bit of savings, we budget conservatively and allow for discipline
 - Risk management work and policy development work
- **B. Bath**- income section (restriction license amount)- budgeted for income amount has been changed?
 - o Budgeted item is based on numbers in past
- **R. Bourassa**- how much do we budget for discipline?
 - o Based on previous year- or if we know that there is a case going before discipline committee
 - o Budgeted amount is \$21,000
 - o DC is separate from PCC
 - o Also having \$15,000 budgeted for hearings

6.3 Appointment of Thorp and Co. as Auditor for 2019-20

Motion: to appoint Thorp and Company as the auditor for 2019-20 year

Moved by: C. Cuddington

Seconded by: G. Webber

CARRIED: Motion: 19.073

7.0 Motion from the Floor

7.1 PCE Requirement in Saskatchewan

7.1.1 Background info re: PCE in Saskatchewan

Discussion-

- **P. Proctor**
 - o All members have the same goal- safe and effective physical therapy
 - o Feels that the information that has been shared with the school is difficult to understand/interpret feedback from Alliance

- Challenges for employers/students/school
- Wish is that a task force be created by SCPT to investigate the process- and ask that the group report back to the SCPT membership
- **B. Bath**
 - Complex issue and situation- automatic response is to reflect back on curriculum but unable to do so without adequate information
 - Asking for a deeper dive of site-specific variances
 - Can we have assurances that what is happening at the U of S site- is it valid?
 - Impacts- mental health and well being- and ability to deliver safe and effective care
 - Reiterate request to create multi stake holder group to ensure that the process is an evidence based and bring information back to the membership
- **R. Bourassa**
 - Are the examiners in SK mostly from SK?
 - Do we have confidence that the line is the same across provinces? Are the examiners the same across the provinces if different sites were examined?
- **C. Arnold**
 - The information from the Alliance that is shared with the schools each year varies
 - Have we ever questioned the reliability and validity of the exam?
 - Would like to separate the written vs the clinical portion
 - Questions: what is the evidence to support the use of a 16 station OSCE; what is the acceptable pass rates; are their regional differences; cultural differences
- **G. Webber**
 - Are there other factors that should be considered?
 - Support of the candidates? Is it influencing candidates?
 - Research should go beyond the exam itself
- **H. BurrIDGE**
 - Is there any idea of how much this will cost and time lines?
 - External stakeholders may need to be hired
 - Thoughts about reporting back next year at AGM
 - Response from B. Green- will depend what the scope of the group is; different components
 - The College's portion may be smaller- is this the right tool vs. a bigger problem
 - Response from C. Cuddington- it could be costly depending on the scope of the project, but the answers may be already available from CAPR
- **S. Lovo Grona**
 - Costs to students are very expensive- written, clinical exam
 - Impacts on mental health of students
- **R. Bourassa**
 - If we withdraw the national exam- what happens? Can we be independent?
 - Response from B. Green: Agreement among all of the registrars that we use the PCE except Quebec

- Need something that is deemed equal
 - Labor and mobility laws- that other jurisdictions accept our licenses- may not continue
 - Extended accessed license- would affect inter jurisdictional practice- may not be able to obtain same
 - Internationally educated candidates- they would not have to do the PCE
 - Would need approval of government- may be difficult to get unless we had an equal process in place
 - Currently the only jurisdiction looking into this is Ontario- they are looking at the whole entry to practice aspect
- **C. Anderson**
 - Who does the exam report to?
 - Who are their stakeholders?
 - Response from B. Green- report to the registrars
 - Why is the information provided different?
 - Response from B. Green- registrars want to know the reliability and validity; the schools want to know how their students do
 - Program Reports- all universities get the same information
- **B. Bath**
 - What is the risk of carrying on with a process that is not evidence based?
 - There is support from the profession to look at this issue
- **A. McQuarrie**
 - All the discussion was remembered for when the exam came into place and was determined to ensure a fair and equitable process that foreign trained could challenge
 - Were we prepared to penalize those that are competent in order to weed out those that are incompetent?
- **A. Graham**
 - Thank you to the college for creating options such as being able to practice as restricted license once written exams
 - Not able to in other provinces
- **E. Mosmann (student)**
 - Can we advocate that we ask the Alliance for what they are looking for the checklist
- **S. Bishop**
 - Strongly second the comment for the research
 - Have another tool available (ACP tool) from clinical education
- **P. Proctor**
 - Point of today was to highlight that there is a problem
 - All important stakeholders- all are working together with a common goal
 - Protection of the public- there is a complaints process and we are a self regulated profession

ACTION 7.2: Council will take all of this discussion back and decide what will be done with the information

8.0 Presentations

8.1 Outgoing Council Members

8.1.1 Kent Earle

- Recognition of B. Green as outgoing President
- Acknowledgement of Tammy for all the extra time and work on the financial work in the office

9.0 Election Results (Acclaimed)

9.1 President

9.1.1 Daysha Shuya

9.2 Members at Large

9.2.1 Brandy Green (2 year term)

9.2.2 Dale Pitura (2 year term)

9.2.3 Amanda Crow (2 year term)

10.0 Adjournment – B. Green adjourned at 11:16 am

ACTION PLAN: resulting from AGM 2018

ACTION 7.2: Council will take all of this discussion back and decide what will be done with the information

Signature:  (President) Date: 29 September 2020

Signature:  (Secretary) Date: Sept 29, 2020