

SCPT AGM September 26, 2020 via WebEx 9:00-11:00

Present: D. Shuya; D. Pitura; L. McLellan; C. Cuddington; T. Descottes; S. Saraurer; D. Michalishen; J. Jacob; L. Nairn-Pederson; I. Johnston; R. Bourassa; J. Marshall; J. Nilson; J. Grant; S. Illerbrun; K. Horvey; B. Anderson; L. Harradence; L. Rackow; C. Arnold; A. Crow; C. Magee; K. Harrison; A. Awdhan; A. Zucker-Levin; G. Weber; K. Mueller; P. Proctor; B. Wilson; L. Beck; B. Bath; E. Harrison; J. Hunchak; H. Burrige;

In attendance: B. Green (interim EDR)

1. Call to Order: 9: 05am

- Outlining of meeting procedures
- Use of Polling
- Outline of Polling
- No items for discussion; no motions accepted from the floor

2. Introduction of Council and Executive

- Intro of Council and SRS and SPA members

Motion: pursuant of Section 20(2) of SCPT Admin Bylaws....

Mover: K. Horvey

Seconder: L. Nairn-Pederson

CARRIED: MOTION: 20.076

3. Voting Information

Motion: to appoint L. McLellan and B. Green as scrutineers for September 26, 2020 AGM

Moved: L. Rackow

Seconder: L. Beck

CARRIED: MOTION: 20.077

4. Agenda

a. 4.1 Approval of Agenda and Consent Agenda

Motion: to approve the agenda as presented

Mover: K. Horvey

Seconder: L. McLellan

CARRIED: MOTION: 20.078

b. Approval of Previous AGM Minutes

Motion: to approve AGM June 2020 minutes as amended to include K. Horvey as attended

Mover: L. Nairn-Pederson

Secunder: D. Michalishen **CARRIED: MOTION: 20.079**

5. Leadership Reports

a. 5.1. President's Report

- Outline the work that the SCPT has done to this point about what SCPT has done for the PCE Exam and relationship with CAPR
- Question: to remind what CAPR means
-

b. 5.2. Executive Director and Registrar's Report

- Pre-circulated report
- Moving forward with lots of different activities- developing Practice Advisor role (posting in January); increasing social media presence; CCP; survey of the membership with public engagement and member engagement; hiring new admin assistant
- **Question:** would SCPT still use the written exam?
 - o SCPT will continue to use the written exam- going to give a presentation to give additional information with licensing requirements, legal considerations
 - o Can't firmly say that any changes will be
- **Question:** any reason for the frequent turnover for EDR and admin staff
 - o Temp person as an admin assistant- was laid off during COVID, the role has expanding to include more technology skills
 - o ED- previous EDR has moved on- extended interim EDR until May 2021 to have more foundational documents done

6. Financial Report

a. 6.1. Jan-May 31, 2020 Financial Results

Motion: to accept the January 1 to May 31, 2020 Financial results as circulated in the Auditor Report

Mover: C. Cuddington

Secunder: L. Rackow

CARRIED: MOTION: 20.080

Discussion:

- Changed our year end to May 31st previously was Dec 31st to allow better workflow in the office
- Approved approval from CRA for that
- Comparison of the budget and financials- compare the financials to the budget as we move through the year
- Budget was shown at previous AGM
- Budget and the actual comparisons are the focus of the presentation- the actuals compared to last year is not applicable as it's only a 5-month year- difficult comparison
- Membership and the Restricted- variance- this year more people renewed as restricted vs full practicing as COVID and exam results
- Late fees- high number this year
- Expense portion- the Alliance expenses is high- due to no in person meetings this year

- Committee expenses- more teleconference meetings and no face to face meetings
- Strategic objectives- not carrying through with some of the projects/expenses were not incurred during the 5-month period
- Council reviews the budget quarterly but want to be transparent with fees as well
- Audited Financials (circulated in the package)
 - o GIC are conservative investment and ladder structure and so that we have access to those funds and goes in accordance with financial policies
 - o Low risk in our investments
 - o Meet our liquidity risk- the auditor stated that
- **Question:** chequing account looks large, why?
 - o Money gets moved out of the chequing account and put into GIC
 - o This year there are many projects that we have coming
- If there are any other questions- please let Cathy know- she's happy to learn

b. 6.2. Appointment of the Auditor

Motion: to appoint Grant Thornton as auditor for June 1, 2020- May 31, 2021 year end audit

Mover: C. Cuddington

Seconder: L. McLellan

CARRIED: MOTION: 20.081

ABSTAIN- 1 vote

7. Bylaw Amendments

a. 7.1. Administrative Bylaw Amendments

Discussion:

- These Administrative Bylaws are required to move forward with the Governance Policy
- To allow for the position of Vice President and remove title of President-Elect

Motion: to approve the General Administrative Bylaws 2020 as presented

Mover: L. Nairn-Pederson

Seconder: S. Sarauer

CARRIED: MOTION: 20.082

b. 7.2. Fee Bylaw Amendments

Discussion:

- This to allow for a 6-month license option and also at any time apply for a 6-month license from Oct-Mar 31st

- Initially an error- but correct document submitted
- **Question:** Any change in revenue in our option- L. Beck
 - o We don't feel that it will be a big change in our revenue
 - o May be helpful for retirement or maternity leave
 - o

Motion: to approve SCPT fee bylaws 2020 (No. 2) as circulated

Mover: D. Pitura

Seconder: S. Sarauer

CARRIED: MOTION: 20.083

c. 7.3. Regulatory Bylaw Amendments

Discussion:

- These ones we need to go through individually
- If they all pass- we will vote on the complete Amended document at the end

Motion: to approve amendment to Regulatory Bylaw 5- Restricted Practicing Membership, as circulated

Mover: K. Horvey

Seconder: K. Mueller

CARRIED: MOTION: 20.084

Motion: to approve amendment of Regulatory Bylaw 12- Professional Liability Insurance, as presented

Mover: L. Rackow

Seconder: K. Horvey

CARRIED: MOTION: 20.085

Question: why the wait for 1 year?

- In order for timeline to be in effect once government approves
- And also, to have not to be incurred in the middle of registration

Question: what portion of membership is currently covered by only employer insurance?

- 1/3 of our membership is only covered by only their employer
- The number may have changed

Question: what about the admin category- academic license

- Are still required to have independent liability insurance
- Have to have private insurance

Question: Can you confirm that the insurance is in the name of the member and not proof the employer covers in employers name?

- As of right now they are not required to- but they will once the bylaw is in effect

Motion: to approve amendments of Regulatory Bylaw 14- Restricted Practicing License, as circulated

Mover: D. Pitura

Seconder: S. Sarauer

CARRIED: MOTION: 20.086

Motion: to approve amendment of Regulatory Bylaw 13- Full Practicing License, as circulated

Mover: C. Cuddington

Seconder: L. Rackow

CARRIED: MOTION: 20.087

Motion: to approve amendment of Regulatory Bylaw 27- Advertising, as circulated

Mover: B. Anderson

Seconder: L. Rackow

CARRIED: MOTION: 20.088

Question: is there movement on endorsements on internet, Facebook

- Currently all social media and internet use needs to meet our bylaws
- Use of social media is not prohibited- just needs to be in line with our bylaws

Question: is it up to a member to complain if a PT uses testimonials or will SCPT move in?

- If SCPT is aware of something- we send a warning with our bylaw to be proactive
- If practice is not amended- referred to PCC
- We do not regularly troll websites

Motion: to amend the title of Regulatory Bylaw document to the SCPT Regulatory Bylaws 2020

Mover: L. Beck

Seconder: L. McLellan

CARRIED: MOTION: 20.089

Motion: to approve the SCPT Regulatory Bylaws 2020

Mover: B. Wilson

Seconder: S. Sarauer

CARRIED: MOTION: 20.090

Special thanks to the Legislation Committee for all of the hard work

8. Presentations

a. 8.1. Outgoing Council Members

- Tasha Descottes and Heather Burridge from Council
- Sam Illerbrun- our student rep

9. Election Results

- New members of council are Kristie Mueller and Debbie Poncsak
- Executive Council- VP- Dale Pitura; Secretary- Lauren McLellan, Treasurer- Cathy Cuddington

10. PCE Licensure Requirement Working Group Update

- Continuing information gathering
- Discussion of our report may look like
- Lit search of all peer reviewed articles of exams
- Reviewed other professions and how they conduct their exams- via web searchers
- To see if our scenario
- Requested info from the school and CAPR- responses back from both groups in the midst of COVID and the discussions that they have held with us up to this point
- Requested further information from the Alliance
- Environmental scan from the other international partners
- Once info back from Alliance- will determine if need final discussions with SRS and Alliance
- Will put report together
- Now will be looking at reporting on new licensing options- depending on what the Alliance will be presenting as their options
- The committee has kept the discussion very quiet- will send it all out in the report

Question: will the report be sent to members only or posted to the website

- Unsure- Council will decide

Question: given the announcement- has the urgency increased?

- Yes, the urgency has increased

Question: Any plans for alternative to clinical exam in case Alliance not able to conduct exam?

- Info being discussed at Council and now have changed the mandate of the PCE
- The regulatory bylaws we just changed- will take into account these situations, we will be able to extend the restricted licenses

Question: - any other thoughts towards different exam format

- Looking at exam with other options

11. Continuing Competency Program Update

- Background on previous CCP
- Why CCP is important

- The Plan: 2 competencies each year from NPAG
- Member Survey-
 - o Feedback- answers given to the questions
 - Why are we doing this?
 - What are PT's across Canada doing for CCP
 - Why based on NPAG guidelines- created in Canada to define our essential competencies
 - Why do PT's have to participate in a formal program
 - Uploading chart audits is burdensome- only one choice
 - Will the competencies be known the year in advance- will be posted when you do your renewal what the competencies are for the next year?
- Outline of the Plan of Implementation

The CCP is meeting on September 30 to approve the templates- then it will all be available on the website and communicated to the members

Question: What will be the consequence of a failed documentation?

- The audit procedure has not been defined yet
- Have very clear evaluation templates that will clearly define the process

Question: is suspension through a disciplinary action?

- If there was non compliance or lack of satisfactory responses then it would go to PCC and an investigation
- It will be clearly outlined prior to the program starting

Question: will the jurisprudence questions continue?

- They will continue for the 2021 year
- Then it will be a discussion to determine if it will continue

Question: Info will be shared?

- All of the information will be shared on the website and via Momentum

Question: Has the government ever expressed concern or threatened self regulation?

- Haven't had any of the concerns come forward in SK
- Other jurisdictions have
- Government has said if there is ever a question that it may come into question

12. Question and Answer- none received

13. Adjournment: 10:49am Motioned by D. Pitura

President  Date October 20, 2021

Secretary Jane McCallan Date Oct 4, 2021