

Council Meeting January 25, 2020 in Saskatoon

Present: T. Descottes, D. Shuya, J. Grant, C. Cuddington, L. McLellan, K. Horvey, A. Crow, D. Pitura (via Zoom); B. Green (via Zoom); K. Harrison; S. Illerbrun; J. Hunchak (via Zoom)

In attendance: S. Burwood; T. MacSymetz;

Regrets: H. Burrridge

Call to Order: 8:30am

1. Agenda

1.1 Approval of Agenda and Consent Agenda

Motion: to approve the agenda and consent agenda as circulated

Mover: J. Grant

Seconder: A. Crow

CARRIED: Motion: 20.001

1.2 Declaration of Conflict of Interest- None declared

1.3 Minutes of Previous Council meeting

1.3.1 November 2, 2019

Motion: To approve November 2, 2019 Council meeting minutes as circulated

Mover: T. Descottes

Seconder: K. Horvey

CARRIED: Motion: 20.002

2. Items for Information

2.1 Governance

2.1.1. Consent Agenda

2.1.2. EDR Report-

Discussion:

- Still lots of confusion around Professional Corporations about what documents are required and whether the documents asked for are appropriate (will look into before next Prof Corp renewal)
- Gov't has developed toolkit for EDRs
- need to update SCPT list for CRA so that other people can access/make changes to CRA account
- additional column added to EDR Goals document to show status of the items (ie: complete, delayed, ongoing)

- CAPR meeting- labour mobility MOU- referring to our legal for an opinion prior to signing agreement
- CAPR meeting discussion had about disadvantages of leaving CAPR, discussion of creating contracts with terms of engagement for members
- identified that there may be a bit of a disconnect between the Board and Registrar's meetings at CAPR
- ProMetrics only offering 13 exams for written at next sitting- licensing issue is that SCPT is outsourcing exam to Alliance and then it is not meeting our needs
- SCPT is the representative to the Alliance- could a letter be written? PCE group sending questions to Alliance and offered to send
- Letter to be sent from Brandy and Shelley with CC to be sent to the School

2.1.2. ACTION: Registration and Legislation to liaise with Brandy about the PCE guidelines to make sure our restricted licenses are in line with CAPR guidelines

2.1.2. ACTION: Shelley and Brandy to write a letter to Alliance regarding ProMetrics offering 13 spots in Saskatchewan

2.1.2. ACTION: Shelly and Judy to investigate further SunLife's/insurance industry practices and what the repercussions would be for our membership

2.1.2. ACTION: Daysha to reach out to SPA to find out Sun Life and send information to PSOP.

2.1.2. ACTION: Shelley to circulate information on SALPN's education session once details confirmed

2.1.3. Accounting Proposal

- review of finance policies
- to be finished by mid February

2.2. Member Engagement

2.2.1. Open House- January 24, 2020

- 14 people RSVP'd- members from the School, Prof Corp owner, general membership, SPA all attended

3. Items for Decision

3.1. Governance

3.1.1 Governance Manual Review

- Discussion had about all sections of the manual with specific edits sent to Policy Development Committee for edits and further discussion
- Updated manual to be brought back to Council at March

D. Pitura left at 11:13pm

3.1 ACTION: Policy Development committee to review what other jurisdictions are doing to see what their Org charts look like for accountabilities such as Gov't and to see if

3.1 ACTION: to add student representatives to Council Composition and need to add to Terms of Reference for same

3.1. ACTION: Policy Development Committee to further discuss the role of Secretary Elect

3.1. ACTION: Policy Development Committee to reword blanket statement about gaps in knowledge instead of just a computer- may go in procedure manual

3.1. ACTION: Policy Development Committee to discuss whether job description of EDR stays in the Governance Manual

3.1.2. Budget Jan-May 2020

Motion: to approve the budget for January-May 2020 as amended

Mover: J. Grant

Seconder: C. Cuddington

CARRIED: Motion: 20.003

Discussion:

- item lines that are different discussion was provided
- Salary line with RRSP contribution: do we need to have a policy with 4% RRSP contribution for all employees
- Accounting advisory: need to add all of it to 2020 budget

B. Green left 12:05pm

3.1.3. BC Self Regulatory College Potential Changes

Discussion:

- Worry about the representation of physical therapy related issues
- Would be more efficient
- Feels like not trusting self-regulation
- On the public side: if I have a complaint with multiple complaints- would only have to put one complaint in

- Would an ad hoc committee be necessary? To review what the processes are in BC and how they are going about it- look into the problems that happened in BC
- Is there any hint that the government is going this way?
- what would we want for a committee? Volunteers- to review the paper and see what we are already doing
- perhaps contact the ministry to have an informal conversation
- Comparing consultation paper to current practices: 3 people (member,
- What is expected to come back to Council? 3-5 page summary report and back to Council in June
- Is this necessary?
- Ask for some external help? E-Blast out to the membership?

3.1.3 ACTION: Daysha to draft eBlast to send to Executive looking for 1-2 volunteers to look at gap analysis

3.2. Continuing Competency

3.2. ACTION: Karla to take discussion from meeting back to Continuing Competency Committee and bring a plan to Council for March

J. Hunchak left meeting 2:25pm

3.3. Member Engagement

3.3.1. Membership Feedback on Bylaw Changes

Motion: to implement the process of sending an eblast allowing member consultation and feedback on drafts of bylaw changes and practice standard changes

Mover: C. Cuddington

Seconder: J. Grant

CARRIED: Motion: 20.004

3.3.2. SCPT/SPA Joint Session

Discussion:

- Technology in practice and social media
- Proper advertising and social media
- AGM: to ask for morning AGM session if possible.

AGM: PCE group present; finance (2 budgets); Continuing Competency; Bylaw changes; election info;

3.3.2. ACTION: Daysha to talk to SPA about joint session

3.3.2. ACTION: Daysha to talk to SPA about AGM timing

3.3.3. Momentum

- AGM info
- Motions from the floor
- Nominations info
- CCC Article
- PCE update
- Electronic voting? Maybe
- Open House Thank You

3.3.4. Website Updates

- update AGM info- last weekend in April

4. Items for Vision

4.1 Governance

4.1.1. Risk Reflection- review and update

TABLED

4.2. Continuing Competency

TABLED

4.3. Member Engagement

4.3.1. Committee Chair Meeting January 24, 2020

- talked about risks for the committees and what they see is coming (asking their own committees)

5. Meeting Summary

5.1. Action Plan Review

2.1.2. ACTION: Registration and Legislation to liaise with Brandy about the PCE guidelines to make sure our restricted licenses are in line with CAPR guidelines

2.1.2. ACTION: Shelley and Brandy to write a letter to Alliance regarding ProMetrics offering 13 spots in Saskatchewan

2.1.2. ACTION: Shelly and Judy to investigate further SunLife's/insurance industry practices and what the repercussions would be for our membership

2.1.2. ACTION: Daysha to reach out to SPA to find out Sun Life and send information to PSOP.

2.1.2. ACTION: Shelley to circulate information on SALPN's education session once details confirmed

2.1.2. ACTION: Shelley to contact committee chairs to compile Bylaw Changes for March Council meeting

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3.1.1 ACTION: to add student representatives to Council Composition and need to add to Terms of Reference for same

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3.3.2. ACTION: Daysha to talk to SPA about AGM timing

5.2. Next Meeting: March 21, 2020 in Saskatoon

6. Adjournment: 3:13pm

Signature  (President) 29 April 2020 (Date)

Signature Jascha Benoit (Secretary) April 29 / 20 (Date)