

Council Meeting via Teleconference on March 21, 2020- via Red Booth 9:00-11:28am

Present: D. Shuya; B. Green; D. Pitura; A. Crow; C. Cuddington; T. Descottes; J. Hunchak; J. Grant; L. McLellan, H. Burridge; K. Horvey; K. Harrison; S. Illerbrun

In attendance: S. Burwood (EDR).

1. EDR Update

- a. Staffing Update: Tammy returned on Wednesday and will be self-isolating for 2 weeks, Shelley has been working remotely since March 17/20; Tara has been in the office
 - i. What is the office working on- is it projects at present?
 - 1. Shelley: unsure of the office processes at present as working remotely
 - 2. Will touch base with Tammy now that she is back
- b. NIRO
 - i. Now meeting weekly
 - ii. One contact from NIRO to contact with the Ministry
 - iii. Separate working group created to address AGMs- to support their postponement, looking at the timelines associated with them
- c. SPA- still doing their AGM via distance and having a panel discussion
- d. CAPR
 - i. Postponing written and practical exams in May and June
- e. Public Health Order
 - i. why did it not state PT?
 - 1. Shelley has contacted NIRO contact to the minister to ask
 - ii. What is the definition of "Urgent"?
 - 1. Shelley to ask for clarification of definition for Urgent to allow communication to the membership

2. SHA (Tasha/Karla)

- a. At present- in Phase 1 of pandemic planning; specific areas have been designated in the hospital to allow for COVID paths (ER-ICU-ward)
- b. Trying to empty the hospital of other patients to ensure there is room for what may come
- c. Outpatient services (in SHA)- redeployment of services and some staff.
 - i. Are physical therapists being asked to perform skills outside of their skill set/knowledge base?
- d. Discharge options- at present convalescent beds open but how long able to access? Home Care services have been reduced

3. Communication

- a. Need to remember that communication to the public is important as well
- b. Need to reinforce to the membership of their professional responsibilities and the implications of not following same

4. Need for communication assistance for the membership

- a. There is a large volume of questions coming into the office that need to be deferred to public/private consults to answer
- b. Suggestion of practice advisor roles for practice and public sectors to gather information and produce communication summarizing research to send out to the membership

- i. Could use RedBooth to have discussions about Frequently Asked questions that come into the office and have Council's input into same
 - ii. Need legal opinion of practice advisor
 - iii. If any Council member is interested in volunteering for role of practice advisor- please email Daysha
 - iv. Position will be paid based on stipend rates- submission of hours to EDR
 - v. Exec meeting weekly with EDR- EDR can update exec on advisor/s progress or questions
- c. Frequency of Communication to Membership
 - i. At least 1x/week- every time a major change
 - ii. Advisors could create weekly summary of SCPT/NIRO/SHA/SPA to send out to the membership
5. Students
 - a. Placements have been cancelled
 - b. Waiting to have a meeting with students and faculty
 - c. Feeling lots of support from the school
 - d. At present- theory portion of modules set to go forward and the practice portion postponed
 - e. SCPT emails don't go to the students- Cathy will send emails to the students to ensure communication
6. Upcoming Meetings
 - a. Next Council meeting booked for April 25, 2020 via video conference- hoping to address some SCPT business at that point to try to keep our processes running
 - b. Teleconference April 2, 2020 at 730
 - i. Agenda to be sent out prior to
7. Round Table
 - a. Licensing: implications for practice hours as many physical therapists are laid off; restricted licenses- need to ensure that supervision and mentoring can occur
 - b. Reinforce good communication- ensure Council aware of issues/communication coming from office
 - i. Council members are able to help- just need to ask
 - c. If outpatients closes and stay redeploys staff
 - i. Should stay be re-educated or updated? Our role? SPA?
 - d. SCPT should come up with more messaging and have it vetted by the lawyer and ready to send- pending further changes from the government
 - e. Shelley- able to access the website remotely to update
8. Expectations of EDR
 - a. This is a very busy time in the office and prioritizing needs to occur
 - b. Auto-reply message to come from EDR email
 - c. Council wondering if any tasks can be offloaded to the rest of the office staff
 - d. Exceeding part-time hours during this unprecedented time

Signature  (President) 29 April 2020 (Date)

Signature  (Secretary) April 29/20 (Date)