

COUNCIL  
MINUTES



**SCPT Pre-AGM Council Meeting April 26, 2019 Saskatoon, SCPT office, 9:30am-12:00**  
**Present:** B. Green; J. Campbell; L. McLellan; K. Earle; B. Green; J. Grant; D. Shuya; L. Kuffner, T. Descottes, C. Cuddington, E. Placatka; D. Pitura; J. Hunchak; T. MacSymetz

**Absent:** K. Horvey; H. Burrridge, Q. Tulloch

- 1. Call to Order: 9:30 am**
- 2. Opening Remarks of the Chair- Brandy- last meeting as chair**
- 3. Agenda**
  - 3.1 Approval of Agenda/Consent Agenda**

**MOTION:** To approve the Agenda including Consent Agenda  
Mover: J. Grant  
Seconder: E. Placatka  
**Carried: MOTION: 19.010**
  - 3.2 Declaration of Conflict of Interest- none**
  - 3.3. Minutes of Previous Council Meeting**
    - 3.3.1 March 16, 2019 Meeting Minutes**

**MOTION:** To approve the March 16, 2019 meeting minutes as circulated  
Mover: D. Pitura  
Seconder: K. Earle  
**Carried: MOTION: 19.011**
- 4. Additional Reports**
  - 4.1 Executive Director and Registrar's Report**
    - 4.1.1. Committee Activity Summary**
    - 4.1.2. Action Plan**
    - 4.1.3. EDR Goals**

**Discussion:**

- lots of individual profile problems during this Registration period
- meeting with in1Touch in June to discuss changes to the profile/glitches that occurred
- Omnibus bill won't be on the fall sitting of legislature- will be on the agenda for next NIRO meeting
- New position statement from CAPR regarding PTs in concussion- to go in next MOMENTUM
- PCC - 2<sup>nd</sup> new case received- in initial stages
  - Is the circulation of the case summaries (with data redacted) at council enough time to review? - Could themes be pre-circulated or could more information be shared with council
  - CCC- want to capture the themes of the complaints for jurisprudence questions
  - Can the info from case summaries be used to create Articles for Momentum? (completely unidentified)

- how could this information be best used to educate membership so that they can use it in practice and in turn protect the public
  - may be a good way to increase member engagement
  - important to look at for objectives for strategic planning for member engagement
- website changes that was aimed for March/April- in progress
- libraries are on the website- not complete yet

**4.1 ACTION:** T. Descottes- to include notice of new document in next MOMENTUM of the position statement of PT's in concussion from CAPR

**4.1 ACTION:** T. MacSymetz to put the CAPR concussion document under PT Resources on the website

**4.1. ACTION:** L. Kuffner to post the summaries of cases resolved by mutual consent to the website

**4.1. ACTION:** D. Shuya to bring forward the trends of complaints/summaries topic to strategic planning for member engagement in June 2019 Face to Face meeting

**4.1. ACTION:** Council members/Committee chairs to bring forward to Lynn what is necessary to be in the libraries

## **5. Old Business**

### **5.1 Year End Change Update**

#### **Discussion:**

- CRA sent notification that tax refunds had not been filed and year end change was denied
- Cathy and Daysha will take financial statements to CRA to amend this issue
- Unsure if this is something the auditor should have been aware of?
- CRA thinks that SCPT's year end is the end of Feb- we could change it until end of April as of 2020 which would allow for one year end and still be CRA compliant
- Development of a new policy with regards to the auditor indicating that a new auditor should be appointed every 3-5 years - can also ask for a new head auditor within the same firm every couple of years to give us fresh eyes
- Will need a new Motion to amend previous motion to change year end once the new date has been set

#### **5.1 ACTION:**

### **5.2 Fee Bylaw Amendment**

#### **5.2.1. Updated Fee Bylaws**

**MOTION: Council to approve the attached Fee Bylaws as amended**

Mover: C. Cuddington

Seconder: D. Pitura

**Carried: MOTION: 19.012**

**5.2 ACTION:** L. Kuffner to change fee bylaw on the website

**5.2 ACTION:** L. Kuffner to add these bylaw changes to the agenda for next AGM

### **5.3 Updated Practice Guidelines**

#### **5.3.1 Practice Guidelines**

**MOTION: Council to approve the attached Practice Guidelines as amended**

Mover: J. Hunchak

**Seconder: D. Pitura**

**Carried: MOTION: 19.013**

**5.3 ACTION:** B. Green to have PSOP committee to review the content of the practice guidelines in small batches

**5.3. ACTION:** L. Kuffner to post updated practice guidelines on the website

## **6. New Business**

### **6.1 Express Permission to Post Register Online in Act**

#### **6.1.1. Consultation Document**

### **6.2 Motion from the Floor PCE**

#### **6.2.1. Motion from the Floor PCE**

#### **6.2.2. Briefing Note from SCPT**

#### **6.2.3. Summary of Regulator Feedback**

#### **Discussion:**

- Is this an appropriate item to be on the Agenda as it is not a motion?
  - o The correct process was followed and has been posted to the AGM agenda publicly available
  - o Can't get called on a vote at AGM
- As a College we have a responsibility that we are licensing members that are competent to perform PT
  - o our job is to review the tool (PCE); is it doing what we need it to do?
- There appears to be a lot of miscommunication about what's happening with adjudicators at the exam vs. the PT community
  - o Can the working group help the school get the answers that they require from the Alliance?
- Changing the PCE exam would have many implications: foreign trained physical therapists; labor mobility laws, retention rates, post-graduate education courses in different jurisdictions
- How do we keep the discussion on track?
  - o Needs to be really clear about what the goal of the discussion is
  - o Discussion should occur and then be reported on later with a suggested action item
- What representation do we want in the working group? Various physical therapy stakeholders (academic, regulators, alliance, psychometrician; public reps- in and out of province)
  - o Should we be facilitating a discussion between the school, exam and us?
  - o Can we delegate this task to the Alliance Rep to facilitate this discussion?
  - o Focus of the discussion of the working group to review the PCE to meet our needs?
  - o Needs to be clear transfer of information
  - o Is this tool valid and reliable? Do we need to take on a working group? Is the info available or becoming available?
- Is there a budget item for this? How much will this cost the SCPT?

### **6.3. AGM Planning**

- Scrutineers- Tammy and Judy willing to do same
- WebEx portion- Stacey is planning to help with same- she will arrive early if anything is needed to be loaded on her computer
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## 7. Other Business

### 7.1 Action Plan Review

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### 7.2 Momentum and Website

**Momentum:** New Committee Listings and Council Listing, CAPR Concussion Document; Update on Year End; Possible AGM Summary

**Website:** Changes from the office that were held until Registration/AGM finished

### 7.3 In Camera Session- none

**8. Adjournment:** 11:52pm

**9. Next Meeting:** Post AGM April 27, 2019 in Saskatoon

Signature  (President) Jan 24, 2020 (Date)

Signature  (Secretary) Jan 24, 2020. (Date)